

**Rock Island Public Library Board Meeting Agenda**  
**June 21, 2022**  
**5:00 p.m.**  
***Rock Island Public Library – 2<sup>nd</sup> Floor, Downtown Library***

**Type of Meeting:** Regularly Scheduled Board Meeting

**Meeting Facilitator:** Eudell Watts III

**Invitees:** Karen Phillips, Pat Mahar, Jo Noon, Deborah Freiburg, Elizabeth Russell, Jacki Nelson, Dr. Yolanda Grandberry Pugh, Jenni Swanson; Sam Baugous, RIHS Teen Advisory Member; Angela Campbell, Library Director; Kathy Lelonek, Foundation Director; Malachi Kohlwey, Business Office & Facilities Director; Lisa Lockheart, Publicity/Outreach Liaison; Rob Baugous, City HR Director.

- I. Call to Order
- II. Attendance
- III. Public Comment
- IV. Approval of minutes –
  - Board of Trustees meeting May 17, 2022
- V. Board Education – *Serving Our Public* IL Public Library Standards, Chapters 11 & 12
- VI. Correspondence –
  - Patron Comment form about adding a local author's book to the collection.
- VII. Committee Reports
  - A) Finance – Jenni Swanson
    1. \*Motion to approve monthly bills for May in the amount of \$50,891.61 (RC).
  - B) Buildings and Grounds – Pat Mahar
  - C) Personnel & Policy – Debbie Freiburg
    1. Welcome Rob Baugous, City HR Director; discussion of City Policy rewrites
    2. Set a quarterly policy review meeting for mid-July.
      - a. Policies will be reviewed and recommended for approval to the full board at the August 16<sup>th</sup> meeting.
      - b. Midway review of library director's goals for CY 2022.

c. Board self-evaluation discussion

D) Planning & Community Relations – Karen Phillips

E) Art Committee – Pat Mahar

VIII. Foundation – Kathy Lelonek

1. Capital Campaign Update
2. Next Meeting – August 11, 2022 at 4pm at the Downtown Library

IX. Administrator Reports

1. Director’s Reports & Statistics – updates
2. Milan Blackhawk Area Public Library District
  - Next Meeting: June 23, 2022, at 4pm at the Southwest Library

X. Unfinished Business

1. South Parking Lot - updates

XI. New Business

1. Employee Handbook & City Policy Discussion with the City HR Director
2. \*Motion to accept the snow removal services bid from Kymbyl Komplete Kare.
3. \*Motion accept the lawn care services bid from Kymbyl Komplete Kare.
4. \*Motion to approve “Fine Free Fridays” during National Library Card Sign-up month (September), and waive library card replacement fees for lost/stolen cards.
5. Library Custodian & Security Monitor position discussion
  - \*Motion whether or not to accept the Security Guard bid, or hire an internal employee to serve as a Library Custodian/Security Monitor.
  - \*Motion to accept the cleaning contract bid for the lowest-responsible bidder, FBG, for 5-day cleaning at the Southwest and Watts-Midtown Libraries only.

XII. Information Sharing

- Unique Management Reports
- County Clerk Page
- Outdoor Seating

XIII. \*Executive Session – *if needed*

XIV. Announcements – Next Board Meeting – July 19, 2022 at 5pm, Downtown Library

XV. Adjournment

*\*Represents a potential voting item*