

**Rock Island Public Library Board Meeting Agenda**  
**July 20, 2021**  
**5:00 p.m.**  
***Rock Island Public Library – 2<sup>nd</sup> Floor, Downtown Library***

**Meeting ID**  
**meet.google.com/pwp-ebgw-cbz**  
**Phone Numbers (US)**  
**+1 470-310-0714**  
**PIN: 305 991 913#**

**Type of Meeting:** Regularly Scheduled Board Meeting (Teleconference Option)

This meeting will be conducted by audio and video conference, and may be without a physically present quorum at the Rock Island Public Library, due to the disaster declaration issued by Governor Pritzker.

**Meeting Facilitator:** Eudell Watts III

**Invitees:** Karen Phillips, Pat Mahar, Jo Noon, Deborah Freiburg, Elizabeth Russell, Jacki Nelson, Dr. Yolanda Grandberry Pugh, Jenni Swanson; Angela Campbell, Library Director; Kathy Lelonek, Foundation Director; Lisa Lockheart, Publicity/Outreach Liaison; Malachi Kohlwey, Business Office & Facilities Director.

- I. Call to Order
- II. Attendance
- III. Public Comment
- IV. Approval of minutes – June 15, 2021
- V. Board Education – None
- VI. Correspondence
- VII. Committee Reports
  - A) Finance – Jenni Swanson
    1. \*Motion to approve monthly bills for June in the amount of \$35,916.48 (RC)
    2. Quarterly financial statements for review
  - B) Buildings and Grounds – Pat Mahar

C) Personnel & Policy – Debbie Freiburg

- Set meeting in late August to discuss policy revisions and the Disaster & Recovery Plan

D) Planning & Community Relations – Karen Phillips

- Set meeting in September to discuss a draft of the Strategic Plan

VIII. Foundation – Kathy Lelonek

1. Capital Campaign Update
2. Next Meeting – August 12, 2021 at 4pm

IX. Administrator Reports

1. Director's Reports & Statistics – updates
2. Milan Blackhawk Area Public Library District
  - Next Meeting: July 22, 2021, 4pm, at the Southwest Library

X. Unfinished Business

1. Long Range Plan – Updates
2. \*COVID Mitigation Efforts – Discussion
  - Community Rooms
  - 2<sup>nd</sup> floor access
  - Library hours
  - Material donations

XI. New Business

1. \*Library Hours, beginning September 1, 2021
2. \*South Entrance Parking Lot – Update
3. \*Discussion of Community Room Rental Fees (RC)
4. \*Motion to close the Downtown Library on Friday, September 3, at 5pm, and all day Saturday, September 4, as to not interfere with the Rock Island Grand Prix cart races.
5. \*Motion to close all locations on Monday, February 22, 2022 (President's Day) for the annual all-staff in-service day.
6. Closed session review:
  - \* During the past 6 months, there has only been one closed session, and it was for the Library Director's performance review. Motion NOT to release the closed session minutes from January 19, 2021.
  - \* Motion to dispose of closed session minutes older than 18 months, as allowable by law.
7. \*Motion to approve Hot Spot Policy revisions.
8. \*High School Board Member discussion
9. \*Holocaust Education Center discussion

XII. Information Sharing

1. Revised Standing Committees List – Is it correct?
2. Monthly Unique Management Reports for Collection & Small Balance Programs
3. Certificates of completion for OMA Training – Angela & Malachi
4. JCI Meeting Updates

XIII. \*Closed Session – If Necessary

XIV. Announcements

XV. Adjournment

*\*Represents a potential voting item*