

**Rock Island Public Library Board Meeting Agenda**  
**Tuesday, November 21, 2023**  
**5:00 p.m.**  
***Rock Island Public Library – 2<sup>nd</sup> Floor, Downtown Library***

*Mission:*

*The Rock Island Public Library makes our community stronger by connecting people to resources, services, events, and each other.*

**Type of Meeting:** Regularly Scheduled Board Meeting

**Meeting Facilitator:** Jenni Swanson

**Invitees:** Karen Phillips, Pat Mahar, Jo Noon, Deborah Freiburg, Elizabeth Russell, Jacki Nelson, Dr. Yolanda Grandberry Pugh, Eudell Watts, III; Angela Campbell, Library Director; Kathy Lelonek, Foundation Director; Kayla Steffen, Business & Facilities Director; Lisa Lockheart, Publicity/Outreach Liaison; Maryam Alhamdan, RIHS Student Advisor.

- I. Call to Order
- II. Attendance
- III. Public Comment
- IV. Approval of minutes
  - Board of Trustees – October 17, 2023
- V. Board Education – Anything you want to discuss?
- VI. Correspondence
  - Book Return Complaint
  - Thank You & Donation from Williams
  - Tollenaer Comment & Pictures
- VII. Committee Reports
  - A) Finance – Jenni Swanson
    - Motion to approve monthly bills for October in the amount of \$44,524.99 (RC)
    - CY 2024 Budget - Updates
  - B) Art & Facilities – Pat Mahar
    - Downtown Bathroom Remodel Project - Updates

C) Personnel & Policy – Debbie Freiburg

- November 14, 2023 meeting rescheduled to November 21 at 4pm

D) Planning & Community Relations – Karen Phillips

- December 15<sup>th</sup> “120<sup>th</sup> Birthday Celebration” Updates & Volunteers:
  - Available Anytime – Jo, Karen, Jenni, Jacki
  - Available from 4-5 – Maryam
  - Limited availability – Pat
  - Others?

VIII. Foundation Updates – Kathy Lelonek

IX. Administrator Reports

- Director’s Report
- Statistics
- Milan Blackhawk Area Public Library District
  - Next Regular Meeting: January 25, at 4pm, at Southwest Branch

X. Unfinished Business

- South Parking Lot – Updates
- Art Curation Project – Updates

XI. New Business

- \*Motion to approve the holiday closings list for CY 2024. (VV)
- \*Motion to approve meeting times for CY 2024, to be submitted to the City Clerk. (VV)
- \*Motion to approve sending two library staffers to the Public Library Association Conference in Columbus, Ohio, from April 1-6, 2024. (RC)
- \*Motion to approve sending two library staffers to the Library Marketing and Communications Conference in St. Louis, Missouri, from November 12-13, 2024. (RC)
- \*Motion to allow the Quad City Symphony Orchestra to use the Watts-Midtown Community Room for an “Up-Close Concert” in 2024, waiving portions of the Meeting Room Rental Policy. (RC)
- \*Motion to approve the 2023 Performance Evaluation of the Library Director, and any associated merit increase. *(Note: This will be voted on in open session, following an executive session discussion.)* (RC)

XII. Information Sharing

1. Unique Management Reports
2. Standing Committees List (shared at each meeting)
3. Illinois Library Association Recap – Campbell
4. Illinois Library Association Recap – Lockheart

5. Master Agenda Revisions
6. PrairieCat Annual Report
7. PrairieCat User Group Conference Recap - Bacon

XIII. Executive Session –

*Matters of Personnel – 5 ILCS 120/2c Exception 1, “Appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the public body” (RC)*

XIV. Announcements

- Next Board Meeting – December 19, 2023 at 5pm, Downtown Library

XV. Adjournment