

Rock Island Public Library  
Board of Trustees Meeting  
September 18 2018

The Board of Trustees of the Rock Island Public Library met at 4:00 p.m. at the Rock Island Public Library, 2<sup>nd</sup> Floor, Director's Office, with Karen Phillips, President, presiding.

Present: Nancy Coin, Holly Sparkman, Elizabeth Russell, Jacki Nelson, Eudell Watts III, and Virgil Mayberry

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office/Facilities; Lisa Lockheart, Public Relations Liaison; Karrah Kuykendall, Reference Librarian

Absent: Pat Mahar, Kevin Koski

Call to Order: Karen Phillips called the meeting to order.

Public Comment: None

Board Education:

Online Training for Serving People with Disabilities – Board Member viewing 4-5pm

The Board reviewed the August 21, 2018 minutes. There were no corrections. Karen Phillips advised the minutes stand approved as written.

Board Education:

Municipal Minute – Employee Handbooks, Facebook Post, Non-Resident Library Fees

Correspondence: Correspondence was presented to the Board.

Finance:

The Board reviewed and discussed bills from August in the amount of \$77,413.38.

Nancy Coin made the motion to approve August bills as presented. Holly Sparkman seconded. Motion carried on a recorded vote.

Buildings and Grounds:

SW Masonry Bid/Project - updates were presented to the Board.

Downtown HVAC item updates were presented to the Board.

Buildings and Grounds Committee set a meeting for October 4 2018, at 4pm.

Personnel and Policy:  
Nothing to Report.

Planning and Community Relations:  
Committee set a meeting for October 10 2018, at 10am.

Art Committee:  
Met September 10 2018

Holly Sparkman made the motion whether to approve RIPL Comprehensive Art Inventory Timeline & Assessment. Jacki Nelson seconded. Motion carried on a recorded vote.

Foundation:  
Board will meet November 8 2018, at 4pm, to re-review tabled RIPL Grant Requests.

The Watts Trivia Night is October 25<sup>th</sup>, starting at 6:30pm, at the Botanical Center.

Administrator's Report:  
Department Updates – Angela Campbell provided the Board with the latest department updates and statistics.

Milan Blackhawk – Next meeting September 27, 2018, at 4pm; items include RIPL Grant Request and approval of Tax Levy.

Unfinished Business:  
Long Range Buildings Study & Planning - updates: Administration will continue to gather information.

Strategic Planning – updates: Administration will continue to gather information.

Tri-City Jewish Center - updates: Administration will continue to gather information.

New Business:  
Eudell Watts III made the motion to approve Holiday Closure Schedule 2019 for all Library locations. Holly Sparkman seconded. All were in favor.

Updates to the CY19 Budget and Review with City Manager were presented to the Board, including the Library Assigned Fund and Assessed Valuation Statement.

Jacki Nelson made the motion to approve 3% GWI for non-affiliate (non-union) employees. Eudell Watts III seconded. Motion carried on a recorded vote; 5 YAYs, 1 ABSTAIN, 2 ABSENT. Motion passed.

Nominating Officers' Report was reviewed. Report will be updated with officer nominations and presented to the Board at the October meeting.

Nancy Coin made the motion to not approve exception to Behavior Policy and rescind patron trespass order. Virgil Mayberry seconded. Motion carried on a recorded vote; 4 YAYs, 2 ABSTAIN, 2 ABSENT. Motion passed.

Information Sharing - The following was presented to the Board:  
City Liability Insurance documents

Announcements: Virgil Mayberry provided updates on the status of the next year's sale of the Hickman building by the Housing Authority; Angela Campbell provided PrairieCat ROI statement to the Board; Angela Campbell provided updates on the status of additional hotspots for circulation.

Closed Session: None

Board adjourned at 6:12 p.m.

The next regular meeting of the Rock Island Library Board of Trustees will be October 16, 2018, at 5:00 p.m.

Respectfully Submitted,  
Kellie Kerns  
Director - Business Office & Facilities