

Rock Island Public Library Board
Meeting Agenda

December 18 2018

4:30 p.m.

Downtown Library – 2nd Floor, Director’s Office

Type of Meeting: Monthly Board Meeting

Meeting Facilitator: Karen Phillips

Invitees: Eudell Watts III, Pat Mahar, Kevin Koski, Virgil Mayberry, Jacki Nelson, Elizabeth Russell, Nancy Coin, Holly Sparkman

Holiday Treats Sharing 430-5pm

- I. Call to order - 5pm
- II. In Attendance
- III. Public Comment
- IV. Approval of minutes from November 20 2018
- V. Board Education
- VI. Correspondence
- VII. Finances and Board Member Reports
 - a) Finance - Kevin Koski
 - *Motion whether or not to approve monthly bills for November for a total of \$92,027.46. (RC)
 - b) Buildings and Grounds - Eudell Watts III
 1. Meeting Scheduled 1/9/19 @4pm – Downtown 2nd Floor Renovation Bids Review
 2. Downtown Library HVAC Repair Work:
 - *Motion whether or not to replace Downtown Mezzanine air handler coil and associated piping. (RC)
 - *Motion whether or not to approve expenditures from the library’s CY2019 operation’s budget for replacement parts and labor costs. (RC)
 - *Motion whether or not to approve expenditures from the library’s assigned fund for replacement parts and labor costs. (RC)
 - c) Personnel & Policy - Kevin Koski
 - Met December 6 2018:
 1. Behavior Policy Review & Discussion (duration of trespass for trespassed patrons)
 2. Disaster Response Plan Review & Discussion (updates and Code Adam)
 3. Donation Policy Review & Discussion (art donations)
 4. *Motion whether or not to approve Circulation Policy (lessees) as presented. (RC)
 5. *Motion whether or not to approve Library Card Registration Policy (lessees) as presented. (RC)

6. Director's Evaluation - February 19 2019 – Board Meeting 4pm start
7. Staffing Discussion
8. Wage Payment Collection Act Amendments, effective January 2019
 - d) Planning & Community Relations - Nancy Coin
 - e) Art Committee - Pat Mahar
 1. *Motion to approve keeping art pieces, determined to be original in nature, for future evaluation. (RC)
 2. *Motion to approve restoration of the Koen and Horton art pieces in the amount of up to \$3000.00, pending grant funds requested by the Foundation. (RC)
 3. *Motion to approve turning over art pieces, determined to not be original in nature, to the Rock Island Public Library Foundation. (RC)
 - f) Foundation - Next meeting February 14 2019

VIII. Administrator Reports

- a) Director's Report & Statistics
- b) Milan-Blackhawk Area Public Library District - Next Meeting January 24 2019

IX. Unfinished Business

- a) *Long Range Buildings Planning - updates
- b) Budget Review with City Council - updates
- c) Slate of Officers - signatures and send to Mayor's Office

X. New Business

- a) *Motion whether or not to set Annual Non-Resident Fee, in the amount of \$125.00, effective January 1 2019. (RC)
- b) *Motion whether or not to approve regularly scheduled board meetings for CY19.
- c) *Motion whether or not to approve moving the McCarty endowment funds to the RIPL Foundation for disbursement to the Library in Calendar Year 2019. (RC)

XI. Information Sharing

- a) Kellie Kerns - Certificate of Completion AWR-356
- b) Hoopla Report
- c) POLCO Survey Results
- d) Board Member Contact Information - updates

XII. *Closed Session (RC)

XIII. Announcements

XIV. Adjournment

*Represents a voting item