

Rock Island Public Library  
Board of Trustees Meeting  
June 19, 2018

The Board of Trustees of the Rock Island Public Library met at 5:00 p.m. at the Rock Island Public Library, 2<sup>nd</sup> Floor, Director's Office, with Karen Phillips, President, presiding.

**Present:** Holly Sparkman, Kevin Koski, Elizabeth Russell, Jacki Nelson, Patrick Mahar, and Eudell Watts III.

Also present were: Angela Campbell, Library Director; Lisa Lockheart, RIPL PR/Outreach Liaison; Kathy Lelonek, Foundation Director

**Absent:** Nancy Coin and Virgil Mayberry

**Call to Order:** Karen Phillips called the meeting to order.

**Public Comment:** None

The Board reviewed the May 15, 2018 minutes. There were no corrections. Karen Phillips advised the **minutes stand approved as written.**

**Board Education:** Director Campbell announced that the FY2019 Per Capita Aid Requirements will be presented and reviewed at the July 17, 2018 meeting.

**Correspondence:** Correspondence was presented and discussed.

**Finance:**

The Board reviewed and discussed bills from May in the amount of \$98,754.05.

Kevin Koski made the motion to approve May bills as presented. Patrick Mahar seconded. Motion carried on a recorded vote, with 1 abstention.

Kevin Koski gave an overview of the Finance Committee meeting on May 22, 2018.

The CY19 Budget Schedule was presented to the Board.

A brief discussion ensued about the status of the 30/31 Library for CY19. Kevin Koski and Director Campbell suggested that the topic be considered after the city identifies our CY19 tax levy revenue. No vote was taken.

Kevin Koski made a motion to approve the establishment and creation of an assigned reserve fund for the Rock Island Public Library long range building plan. Holly Sparkman seconded. Motion carried on a recorded vote.

Kevin Koski made a motion to approve the transfer of funds over the 90 day reserve requirement to the assigned reserve fund, after the annual City audit, and on an annual basis. Jacki Nelson seconded. Motion carried on a recorded vote.

Kevin Koski made a motion to submit the CY19 Capital Improvement Projects request in the amount of up to \$120,000 for self checkout stations, security gates, and patron counters, as presented. Holly Sparkman seconded. Motion carried on a recorded vote.

Kevin Koski made a motion to submit the CY19 Capital improvement Projects request in the amount of up to \$3,000,000 for new HVAC, wiring, and windows for the Downtown Library. Jacki Nelson seconded. Motion carried on a recorded vote. Board members advised Director Campbell to submit these requests individually.

The next Finance Committee meeting was set for July 9, 2018, at 10am.

#### **Buildings and Grounds:**

Eudell Watts III deferred to Director Campbell for a report.

The Southwest Library and Fire Station #2 Masonry Restoration Project is nearing completion. There is one more thing to complete on the fire station, and that should be the end of the project.

The Southwest Library cement patio area installation is on-hold.

The Buildings and Grounds Committee set a meeting for July 11, 2018, at 11am.

#### **Planning and Community Relations Committee:**

Director Campbell updated the Board of the progress of the strategic plan, and shared dates for the upcoming staff and public sessions.

#### **Art Committee:**

Director Campbell shared information about the Sculpture Placement at the Southwest Library. "Asteria," by Tim Adams, will be installed the week of July 6, 2018.

#### **Foundation:**

Foundation Executive Director Lelonek provided the board with the following updates: She is currently busy writing grants to help fund the upcoming visiting author, Jason Reynolds, and the numerous ancillary activities planned at the library. Birdies for Charity is underway, with donations coming in at a steady pace. Next meeting is August 16, 2018, at 4pm.

**Administrator's Report:**

Director Campbell provided the Board with the latest department updates and statistics.

Milan Blackhawk – Next meeting is scheduled for June 28, at 4pm, at the Southwest Library.

**Unfinished Business:**

Cynthia Lukasik book & plaque – updates: Director Campbell will send Ms. Lukasik some options from which to choose.

Long Range Buildings Study & Planning - updates: Administration will continue to gather information.

Strategic Planning - Administration will continue to gather information.

Tri-City Jewish Center - updates: Administration will continue to gather information.

Kevin Koski made the motion to approve the Board of Trustee Bylaws, as presented. Elizabeth Russell seconded. All were in favor.

A copy of the signed lease agreement for the library truck was provided to all board members.

**New Business:**

Director Campbell provided updates about the City Goal Setting session, stating she has provided all the required documentation requested by the City Manager and Council.

Kevin Koski made the motion to approve spending up to \$14,000 on the gate replacement for the South Entrance of the Downtown Library, using grant funds from the Rock Island Public Library Foundation. Holly Sparkman seconded. Motion carried on a recorded vote.

**Announcements:** Nothing to report.

**Closed Session:** Not needed.

**Board adjourned at 5:53 p.m.**

The next regular meeting of the Rock Island Library Board of Trustees will be July 17, 2018, at 5:00 p.m.

Respectfully Submitted,  
Angela Campbell,  
Library Director