

Rock Island Public Library Board
Meeting Agenda

October 16 2018

5:00 p.m.

Downtown Library – 2nd Floor, Director’s Office

Type of Meeting: Monthly Board Meeting

Meeting Facilitator: Karen Phillips

Invitees: Eudell Watts III, Pat Mahar, Kevin Koski, Virgil Mayberry, Jacki Nelson, Elizabeth Russell, Nancy Coin, Holly Sparkman

- I. Call to order
- II. In Attendance
- III. Public Comment
- IV. Approval of Approval of minutes from September 18 2018
- V. Board Education – Municipal Minute - Bill of Rights for the Homeless Act
- VI. Correspondence
- VII. Finances and Board Member Reports
 - a) Finance – Kevin Koski
 1. *Motion whether or not to approve monthly bills for September for a total of \$74,887.26. (RC)
 2. Quarterly Financial Statements (preaudit)
 3. CY 2019 Payroll Verification Check 100218
 - b) Buildings and Grounds – Eudell Watts III
 1. Met October 4 2018, 4pm
 2. *Motion whether or not to approve exploring partnership at the Tri-City Jewish Center as recommended (RC)
 3. *Motion whether or not to proceed with planning timeline for purchase of mobile library, and release *Request for Proposal* (RFP) no later than August 2019, as recommended (RC)
 4. *Motion whether or not to approve moving forward with Downtown Library 2nd Floor Renovation Project, contingent upon funding, as recommended (RC)
 5. *Motion whether or not to approve Downtown Library 2nd Floor Renovation Project planning timeline, and release of *Request for Proposal* (RFP) no later than January 2019, as recommended (RC)
 6. *Motion whether or not to approve moving forward with process to follow for selling the 30/31 Library building and timeline as recommended (RC)
 - c) Personnel & Policy – Kevin Koski
Set Meeting in December – Review Behavior, Donation, Circulation, and Library Card Registration Policies

- d) Planning & Community Relations – Nancy Coin
 - 1. Met October 10 2018, 10am – Review Strategic Plan Draft
 - 2. *Motion to approve RIPL 2019-2022 Strategic Plan as presented.(RC)
 - e) Art Committee – Pat Mahar
 - f) Foundation – Next meeting November 8 2018
- RIPL Comprehensive Art Inventory Timeline & Assessment - updates

VIII. Administrator Reports

- a) Director’s Report & Statistics
- b) Milan-Blackhawk Area Public Library District – Special meeting November 15 2018

IX. Unfinished Business

- a) *Long Range Buildings Study & Planning - updates
- b) *Nominating Committee Report – Appoint Officers for 2019
- c) Review Board Committee Assignments

X. New Business

- a) Compiled Door Count Report

XI. Information Sharing

- a) Ancestry Usage Report
- b) PrairieCat User Group(PUG) Evaluations
- c) Master Agenda Items – updates
- d) Strategic Planning Presentations:
 - Monday, January 14, 5:30 – City Council Study Session
 - Monday, January 21, 6:00pm – Community Conversation Downtown
 - Wednesday, January 23, 6:00pm – Community Conversation 30/31
 - Thursday, January 24, 2:00pm – Community Conversation Southwest
 - Tuesday, January 19, 12:30pm – Rock Island Rotary

XII. *Closed Session (RC)

XIII. Announcements

- 1. Frieze Lectures: Modern Lives – Begin October 23rd
- 2. Watts Trivia Night – October 25th

XIV. Adjournment

*Represents a voting item