

Rock Island Public Library
Board of Trustees Meeting
December 19 2017

The Board of Trustees of the Rock Island Public Library met at 5:02 p.m. at the Rock Island Public Library, 2nd Floor, Director's Office, with Karen Phillips, President, presiding.

Present: Mary Brodd, Kevin Koski, Elizabeth Russell, Jacki Nelson, Pat Mahar, Eudell Watts III, and Nancy Coin

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office/Facilities; Kathy Lelonek, RIPL Foundation Director; Lisa Lockheart, RIPL PR Liaison; Global Security Services

Absent: Virgil Mayberry

Call to Order: Karen Phillips called the meeting to order.

Public Comment: None

The Board reviewed the November 21, 2017 minutes. There were no corrections. Karen Phillips advised the minutes stand approved as written. All were in favor.

Board Education: Municipal Minute articles were presented to the Board.

Correspondence: Correspondence was presented to the Board.

Finance:

The Board reviewed and discussed bills from November in the amount of \$54,501.87.

Kevin Koski made the motion to approve November bills as presented. Pat Mahar seconded. Motion carried on a recorded vote.

CY18 Budget Review – updates were presented to the Board.

Unique Management Report – updates were presented to the Board.

Building and Grounds:

The Board was presented with Rotunda Renovation project and 30/31 internal temperature modification updates.

Personnel and Policy:

Staff Satisfaction Survey was presented to the Board.

Meeting was set for January 10, 2018 to review compiled results of the Director's evaluation.

Planning and Community Relations: Will need to set a committee meeting after the first of the year to begin work on strategic planning.

Art Committee: The Koen painting will be returned January 4th. WVIK has a podcast coming up on the painting as well.

Foundation: The Board was provided with updates on the private philanthropic campaign by Kathy Lelonek as a result of the Foundation meeting on December 14th. The Food for Thought Fundraiser, though not confirmed, is tentatively scheduled for April 19, 2018,

Administrator's Report:

Department Updates – Angela Campbell provided the Board with the latest department updates and statistics.

Milan Blackhawk – Will meet January 25, 2018, to conduct next year's business and work on approval of their Sexual Harassment policy.

Unfinished Business:

Cynthia Lukasik book & plaque – Waiting for alternative book selection.

County Tax/City Libraries – updates: City has submitted the separate levy format to RICO; RICO has confirmed it will be separated on the tax bill.

30/31 branch – updates: Administration will continue to gather information and Board will address during strategic planning work session after the first of the year.

RIMSD Partnership Opportunity - updates: Intergovernmental Agreement continues to be under review by RIMSD. Administration will continue to gather information; however agreement is on hold.

Library Strategic Planning for CY18 - updates: Administration will continue to gather information and Board will address during strategic planning work session after the first of the year.

Tri-City Jewish Center agreement - updates: Administration will continue to gather information; however agreement is on hold. The Board will address during strategic planning work session after the first of the year.

OMA Training Certificate Verification Results – Certificates have been completed.

State Per Capita Aid Reports submission - updates: Have been completed.

Nominating Committee – Reappoint slate of officers – Assignments were completed and will be sent to the Mayor's Office.

Mary Brodd made the motion to appoint slate of officers for 2018-2019. Elizabeth Russell seconded. All were in favor.

Standing Committee Assignments – Assignments were completed.

RIPL Board of Trustee Fundraising - The Board will address during strategic planning work session after the first of the year.

Board Meetings during winter months (1/16, 2/20, 3/20) – Board members attendance was taken. Meetings will be held.

New Business:

Kevin Koski made the motion to set annual non-resident fee in the amount of \$125, per the statewide formula, effective January 1, 2018. Mary Brodd seconded. Motion carried on a recorded vote.

Information Sharing - The following was presented to the Board:

Master Agenda Items - updates

2018 Council Meeting Schedule

Mary Brodd Resignation Letter

LMC Conference Report – Lisa Lockheart

Announcements:

Angela Campbell advised due to various computer, printing, and WIFI issues, City IT will need to take down the public network for up to a week to make necessary fixes; there will be no public computer services during this time. Also, the current printing software vendor has gone out of business; administration will be choosing between three new replacements, with a cost involved.

Mary Brodd advised RIMSD Orchestra and Chipotle fundraiser occurs tonight.

Karen Phillips advised there was a wonderful newspaper article about the Star Wars' event.

Pat Mahar encouraged sign up for Amazon Smile and to select the RIPL Foundation.

Closed Session: None

Board adjourned at 6:23 p.m.

The next regular meeting of the Rock Island Library Board of Trustees will be January 16, 2018, at 5:00 p.m.

Respectfully Submitted,

Kellie Kerns

Director - Business Office & Facilities