

Rock Island Public Library
Board of Trustees Meeting
November 17 2015

The Board of Trustees of the Rock Island Public Library met at 3:04 p.m. at the Rock Island Public Library, 2nd Floor, Director's Office, with, Kevin Koski, President, presiding.

Present: Cynthia Lukasik, Pat Mahar, Michael Avgenackis, Karen Phillips, Virgil Mayberry, Eudell Watts III, and Nancy Coin

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office and Facilities; Kathy Lelonek, Foundation Director

Absent: Jessica Matherly

Call to Order: Kevin Koski called the meeting to order.

Public Comment: None

The Board reviewed the October 20, 2015 minutes. There were no corrections. Kevin Koski advised the minutes stand approved as written. All were in favor.

Board Education: None

Correspondence: Patron comments and a letter to the Editor were presented to the Board.

The Board reviewed and discussed bills from October in the amount of \$123,841.10.

Karen Phillips made the motion to approve the October bills as presented. Virgil Mayberry seconded. Motion carried on a recorded vote.

Recommendation to approve Change Order #10 in the amount of \$3,900.00.

Nancy Coin made the motion to approve the recommendation as presented. Michael Avgenackis seconded. Motion carried on a recorded vote.

Recommendation to approve Pay Request/Certified Payroll in the amount of \$42,575.80.

Eudell Watts III made the motion to approve the recommendation as presented. Karen Phillips seconded. Motion carried on a recorded vote.

Building and Grounds: Updates – The Main Restoration Project meeting minutes were presented.

The Board Buildings and Grounds Committee met on November 5, 2015 to review and recommend a quote for roof repairs at 30-31.

Recommendation to approve quote from Sterling Commercial Roofing for roof repairs at 30-31 location in the amount of \$790.00.

Eudell Watts III made the motion to approve the recommendation as presented. Cynthia Lukasik seconded. Motion carried on a recorded vote.

Personnel and Policy: The Director's evaluation is due by the January 2016 Board meeting. Michael Avgenackis explained the process of completion and submission by members. A Committee meeting was set for November 23, 2015, at 1:00 p.m.

Planning and Community Relations: Nothing additional to report.

Art Committee: Appraisal pricing will be collected so the cost can either become a grant request or be incorporated in the CY17 budget.

Foundation: Kathy Lelonek provided the board with updates Food For Thought Fundraiser, the Birdies for Charity check, and the Watts Trivia Night. The next Foundation meeting will occur on November 19, 2015, at 4:00 p.m.

Administrator's Report:

Department Updates – Angela Campbell provided the Board with the latest department updates, and available statistics. Angela took this time to thank the Board for what a great job they are doing to support and advocate for the Library.

Milan Blackhawk – Milan-Blackhawk Area Public Library District – The minutes from the ad-hoc Committee meeting was presented to the Board. The Committee's next meeting has to be rescheduled and the next Board meeting is January 28, 2016.

Unfinished Business:

Budget Review Process – updates: Virgil Mayberry requested feedback from those who attended the budget presentations to City Council. The Board discussed the cost comparison document and the tax levy request previously addressed. Kevin Koski presented the Board with a supplemental handout with historic Library tax revenue data.

Feasibility Study – updates: The Board was presented with the final draft of the RIPL Long Range Building Plan for review. Due to timing of third party preparation, the Board will plan on approving said document at the December meeting. Next steps for Council Support will occur when presenting the completed results of the Financial Feasibility Study CY16. Angela will send Council a copy of the final plan document after the December Board meeting.

New Business:

Recommendation to approve setting GWI for exempt (non union) of 2% in line with UAW Contract staff.

Eudell Watts III made the motion to approve the recommendation as presented. Karen Phillips seconded. Motion carried on a recorded vote.

Board Meetings during the winter months of 12/15/15, 1/19/16, 2/16/16, and 3/15/15. The Board discussed whether there would be a quorum standard during these times. It was decided there would be for the December meeting, and that this item will go under Unfinished Business to address for each of the following months.

Information Sharing - The following documents were presented to the Board:

Master Agenda – updates

RiverShare Libraries Article

Frieze Lectures – November 17, 2015

ILA Conference Summaries

Karen, Kevin, and Angela met with Brian Hollenbeck to discuss possible financial options related to the Long Range Plan.

Board adjourned at 4:40 p.m.

The next meeting of the Rock Island Library Board of Trustees will be December 15, 2015, at 3:00 p.m.

Respectfully Submitted,

Kellie Kerns

Director - Business Office & Facilities