

Rock Island Public Library
Personnel & Policy Committee Meeting Minutes
Tuesday, Apr 15, 2025 at 4:30pm - Downtown Library

Trustee and Committee Chair, Deborah Freiburg, called the meeting to order at 4:31pm.

In attendance were Trustees Freiburg, Nick Hammond, Jacki Nelson, Dr. Yolanda Grandberry Pugh, Jo Noon, Eudell Watts III, and Aleatha Quarles.

Absent: Board President, Jenni Swanson and Trustee Elizabeth Russell

There was no public comment.

There was no old business to discuss.

Under new business, the committee discussed ten policies.

- The Artificial Intelligence (AI) Policy was presented as a new policy. The Committee found no errors or edits necessary.
- The Behavior Policy had many additions. The Committee discussed the reasoning behind all of the changes, and were okay with the proposal.
- The Customer Service Policy included a new “procedures” section to provide guidance to staff. The Committee was fine with the changes.
- The Lost or Abandoned Property Policy had additions, taking into consideration the new bag sizers that would be placed at the Downtown Library. The Committee discussed the need for the changes, and had no edits.
- The Pest Control Policy had one minor change to a job title. The Committee had no other edits.
- The Postings & Handouts Policy, Records Retention Policy, and Social Media Policy had no suggested changes. The Committee was fine keeping the policies as-is.
- The Committee discussed whether or not there was a need to keep the Statement of Concern About Library Resources Policy and Form. The State of Illinois has banned book bans, so any concern over materials in the library can be stated for the record, but there’s really nothing the board can do to address the complaint, except read it. After a brief discussion, the Committee decided to keep the actual policy, with procedural revisions that encourage a patron to submit a complaint via the general Patron Complaint form, which will be shared with the Board.
- The Unattended Children Policy did not yield any suggested changes from the Committee.

Following the policy revision discussion, Director Campbell updated the Committee on the recruitment of the Business Office & Facilities Director. Five interviews have been scheduled for April 18th, with the hope that one of the candidates will rise to the top and be offered the position.

There was no closed session, information sharing, or announcements.

With no further business, the committee was adjourned at 4:49pm.

Respectfully submitted,
Angela Campbell
Library Director