

**Rock Island Public Library Board Meeting Agenda**  
**August 16, 2022**  
**5:00 p.m.**  
***Rock Island Public Library – 2<sup>nd</sup> Floor, Downtown Library***

**Type of Meeting:** Regularly Scheduled Board Meeting

**Meeting Facilitator:** Eudell Watts III

**Invitees:** Karen Phillips, Pat Mahar, Jo Noon, Deborah Freiburg, Elizabeth Russell, Jacki Nelson, Dr. Yolanda Grandberry Pugh, Jenni Swanson; Sam Baugous, RIHS Teen Advisory Member; Angela Campbell, Library Director; Kathy Lelonek, Foundation Director; Malachi Kohlwey, Business Office & Facilities Director; Lisa Lockheart, Publicity/Outreach Liaison

- I. Call to Order
- II. Attendance
- III. Public Comment
- IV. Approval of minutes
  - Board of Trustees - July 19, 2022
  - Board Personnel & Policy Committee – August 10, 2022
- V. Board Education – *Serving Our Public* IL Public Library Standards, Chapter 13
- VI. Correspondence –
- VII. Committee Reports
  - A) Finance – Jenni Swanson
    1. \*Motion to approve monthly bills for July in the amount of \$ 99,140.46 (RC).
    2. Reminder - Budget review with the City Manager & City Finance Director,  
**August 25 at 9:30am** at City Hall.
  - B) Buildings and Grounds – Pat Mahar
  - C) Personnel & Policy – Debbie Freiburg
    1. August 10<sup>th</sup> Personnel & Policy Committee Meeting – Updates
      - Policy Review (voting under “new business”)
      - City Policy Discussion Recap
        - City Employee Handbook Revisions

- MOU with City
- Midway review of Director's Goals
- Board Self-Evaluation Ideas

D) Planning & Community Relations – Karen Phillips

E) Art Committee – Pat Mahar

VIII. Foundation – Kathy Lelonek

1. Capital Campaign Update
2. Next Meeting –November 10, 2022 at 4pm at the Downtown Library

IX. Administrator Reports

1. Director's Reports & Statistics – updates
2. Milan Blackhawk Area Public Library District
  - Next Meeting: August 25, 2022, at 4pm at the Southwest Library

X. Unfinished Business

1. South Parking Lot – updates

XI. New Business

1. \*Motion to approve the library's CY2023 Budget
2. \*Motion to approve all library policy revisions:
  - Circulation Policy & Appendices (5)
  - Collection Development Policy
  - Continuing Education Policy
  - REMOVED the Display Policy. We no longer have display cases available to the public.
  - Displayed Art Policy & Application
  - Donations Policy
  - Library Card Registration Policy
  - Lost or Abandoned Property Policy
  - Mileage Reimbursement Policy
  - Programming Policy
  - Special Collections Policy
  - REMOVED the Staff Development Policy, as it was replaced with the Continuing Education Policy
3. \*Motion to approve the Fine Free Lending Policy, with an implementation date of January 1, 2023.
4. \*Motion to close the library on Monday, August 21 for the annual All-staff In-service Day. *Note: This will replace the usual February date.*

XII. Information Sharing

- Unique Management Reports
- Director's University 2.0 Overview & Completion Certificate

XIII. \*Executive Session – *if needed*

XIV. Announcements – Next Board Meeting – September 20, 2022 at 5pm, Downtown Library

XV. Adjournment

*\*Represents a potential voting item*