

Rock Island Public Library Board Meeting Agenda
Tuesday, August 19, 2025
5:00 p.m.
Rock Island Public Library – 2nd Floor, Downtown Library

Mission:

The Rock Island Public Library makes our community stronger by connecting people to resources, services, events, and each other.

Type of Meeting: Regularly Scheduled Board Meeting

Meeting Facilitator: Jenni Swanson

Invitees: Deborah Freiburg, Nick Hammond, Jacki Nelson, Jo Noon, Aleatha Quarles, Dr. Yolanda Grandberry Pugh, Elizabeth Russell, Shelly Johnson; Eudell Watts III (Emeritus Board Member); Angela Campbell, Library Director; Daniel Cuneo, Business & Facilities Director; Lisa Lockheart, Marketing Manager; Kathy Lelonek, Foundation Director.

- I. Call to Order
- II. Attendance
- III. Public Comment
- IV. Approval of Minutes
 - Board of Trustees – June 17, 2025
 - Board of Trustees – July 15, 2025
 - Art & Facilities Committee – July 31, 2025
 - Community & Planning Committee – August 12, 2025
- V. Board Education

The new Illinois Public Library Standards have arrived!

 - City Libraries Guide to Success
 - Access
 - Advocacy
- VI. Correspondence
 - Patron Comment
- VII. Committee Reports
 - A) Finance – Jenni Swanson
 - *Motion to approve monthly bills for July in the amount of \$55,812.15 (RC)
 - B) Art & Facilities – Jacki Nelson
 - CDBG Bathroom Remodel – Updates
 - C) Personnel & Policy – Debbie Freiburg
 - Schedule a meeting for policy review.

D) Planning & Community Relations – Dr. Yolanda Grandberry Pugh

- Met on August 12th at the Watts-Midtown Branch to discuss strategic plan progress and communicating the master plan, including potential fundraising.

E) Technology Ad-hoc Committee – Nick Hammond

- WiFi Update

VIII. Foundation Updates – Kathy Lelonek

- Met on August 14th.
- Next Meeting: November 13, 2025 at 4:00pm at the Downtown Library.

IX. Administrator Reports

- Director's Report
- Statistics
- Milan Blackhawk Area Public Library District
 - Next Regular Meeting – August 28, 2025 at 4pm at the Southwest Branch

X. Unfinished Business

1. Master Facilities Plan Updates

XI. New Business

1. Strategic Plan Check-in
2. *Motion to approve closing all library locations quarterly (February, May, August, November) on the first Friday of the month in 2026 from 10-noon, for "First Friday Mini Meetups," to advance staff Trauma Informed Service training, per the strategic plan. (VV)
3. *Motion to approve Landmark Lawn Services in the amount of \$225 per service for lawn care at the Downtown Library and Southwest Branch. (RC)
4. *Motion to approve FBG in the amount of \$997 monthly for janitorial services at the Southwest Branch. (RC)
5. *Motion whether or not to approve Landmark Lawn Services in the amount of \$900 for Downtown and \$350 for Southwest, per call, for snow removal; and \$350 for Downtown and \$200 for Southwest, per call, for ice mitigation services. (RC)
6. *Motion to approve sending the Library Director to the Public Library Association Conference in Minneapolis, MN, in Spring 2026. (RC)
7. *Motion to approve a budget adjustment, moving money from the assigned reserve fund to the library general fund to finalize payment for the restroom renovation project. (RC)

XII. Information Sharing

- Board Contact Info & Terms
- Board Standing Committees
- Unique Management Reports
- Thank you to our summer intern, Meg!

XIII. Executive Session – *if needed*.

XIV. Announcements

- Next Board Meeting – September 16, 2025 at 5pm, Downtown Library
- Budget meeting with City Manager & City Finance Team – August, 29 @ 11:00am
- Reminder that the Downtown Library will close at 5pm on August 29th, and all day on August 30th because of the Grand Prix Cart Races

XV. Adjournment