

Rock Island Public Library Board Meeting Minutes
February 18 2020

The Board of Trustees of the Rock Island Public Library met at the Rock Island Public Library, 2nd Floor, Director's Office, with Eudell Watts III, President, presiding.

Call to Order: Eudell Watts III called the meeting to order at 5:00pm.

Attendees: Jenni Swanson, Deborah Freiburg, Pat Mahar, Holly Sparkman, Elizabeth Russell, and Jacki Nelson.

Also present were: Angela Campbell, Library Director; Kathy Lelonek, Foundation Director.

Absent: Kevin Koski and Karen Phillips.

Public Comment: Richard Moritz, Mobile Library Driver Aide, introduced himself to the Board.

Approval of minutes: The Board reviewed the January 21, 2020, meeting minutes. Eudell Watts III advised the minutes stand approved as written.

Board Education: Discussion of *Serving our Public 4.0 Standards for Illinois Public Libraries*. The Board wishes to discuss chapters 1 and 2 at the March meeting.

Correspondence: Correspondence was presented to the Board.

Committee Reports:

Finance Committee

Angela presented the monthly bills and answered questions.

Pat Mahar made a motion to approve monthly bills for January for a total of \$105,922.97. Motion carried on a recorded vote with 6 YAYs: Swanson, Freiburg, Mahar, Sparkman, Russell, and Nelson; 2 Absent; 0 NAYs.

Angela presented the CY19 Quarterly Financial Statements to the Board.

Angela presented the CY19 Unique Statements, explaining that the library was still realizing a decent return on investment. Changes not recommended at this time.

Buildings and Grounds - Pat Mahar

Pat Mahar made a motion to approve the materials Change Order for Downtown Library, Community Room AV System upgrade project for the amount of \$931.80. Jacki Nelson seconded. Angela explained that after meeting with Tri-City Electric, it became clear that if we wanted to add anything to the project, now was the time. Since we are well under-budget for the project, she suggested an additional microphone and a new Blu-Ray player, which will be programmed into the

touch screen controller. Motion carried on a recorded vote with 6 YAYs: Swanson, Freiburg, Mahar, Sparkman, Russell, and Nelson; 2 Absent; 0 NAYs.

Personnel & Policy

Angela advised that the quarterly review of policies will be scheduled for the April meeting. Many policies need revision to remove mention of the 30/31 Library, and to add the Mobile Library. A committee meeting will be set for late March/early April – date/time TBD.

Planning & Community Relations – Holly Sparkman

No report.

Art Committee - Pat Mahar

Pat Mahar provided an update on one of the reframed pieces of art. Kathy Lelonek stated that the piece will be installed after the Community Room painting project is complete.

Foundation - Kathy Lelonek

Kathy announced the next meeting would be held on May 14, 2020, at 4:00pm, in the Director's Office. The Board was also apprised of Building Fund Gifts, which can be used in the way they were designated by the donor. Kathy also passed out a handout which gave the board contact information for the fundraising consultant, important upcoming dates, and Food for Thought updates.

Administrator Reports:

Angela provided a Director's Report and monthly statistics in the board packet. There were no questions or comments.

The Milan Blackhawk Area Public Library District met on January 23, 2020. Their next meeting is April 23rd, at 4:00pm, at the Southwest Library.

Unfinished Business:

Angela provided updates on the Long-Range Building plan and the sale of the 30/31 Library. The buyers were approved for the zoning variance and are now working on financing the project. There were no voting items at this meeting.

Library Locations' Hours – nothing new to report.

Angela communicated that she just received word that the City Council would be voting on the Energy Performance Project at Monday night's Council meeting. All needed HVAC components for the library are included in the project.

The Board packet contained the full “4-10” report for submission to the City. Pat Mahar made a motion to approve CY2019 Combined 410 Report. Deborah Freiburg seconded. Motion carried on a recorded vote with 6 YAYs: Swanson, Freiburg, Mahar, Sparkman, Russell, and Nelson; 2 Absent; 0 NAYs.

New Business:

After reviewing the list of closed session minutes, Elizabeth Russell made a motion to approve determination of sealed closed session minutes. Holly Sparkman seconded. Motion carried on a recorded vote with 6 YAYs: Swanson, Freiburg, Mahar, Sparkman, Russell, and Nelson; 2 Absent; 0 NAYs.

Elizabeth Russell made a motion to *not* approve releasing closed session minutes to the public. Holly Sparkman seconded. Motion carried on a recorded vote with 6 YAYs: Swanson, Freiburg, Mahar, Sparkman, Russell, and Nelson; 2 Absent; 0 NAYs.

Elizabeth Russell made a motion to approve disposal of closed session minutes older than 18 months. Holly Sparkman seconded. Jacki Nelson asked of there was any reason to keep them because of personnel records retention. Angela responded that the voting items are always in open session, so those would be kept, as well as any other necessary personnel-related documentation. Motion carried on a recorded vote with 6 YAYs: Swanson, Freiburg, Mahar, Sparkman, Russell, and Nelson; 2 Absent; 0 NAYs.

Pat Mahar made a motion to approve the Agreement between the City of Rock Island Public Library and the UAW Local 2282, January 1, 2020 – December 31, 2024. Jenni Swanson seconded. Concerns were raised about the funeral leave section. Angela explained that the funeral leave section now resembled the other contracts within the city. Motion carried on a recorded vote with 6 YAYs: Swanson, Freiburg, Mahar, Sparkman, Russell, and Nelson; 2 Absent; 0 NAYs.

Jenni Swanson made a motion to renew the Internet Fiber Connectivity contract with Geneseo Communications for three years, with no price increase. Angela explained that the new contract would include 50mps, vs the current 25mps. Debbie Freiburg seconded. Motion carried on a recorded vote with 6 YAYs: Swanson, Freiburg, Mahar, Sparkman, Russell, and Nelson; 2 Absent; 0 NAYs.

Elizabeth Russell and Jacki Nelson both expressed interest in being reappointed to the Library Board of Trustees. Angela reported that Kevin Koski, who has served on the board for 15 years, is going to step down after his term expires in April. Angela has alerted the Mayor, who is working on finding a replacement.

Angela passed out an outline for a new library volunteer organization with the name of PALS – Patrons Advocating for Library Services. “Library PALS” will be a committee of the Foundation. All fundraising dollars will go to a special Foundation account, which will be subjected to the same

financial processes as the rest of the Foundation dollars. The group is just getting started and will be used for many outreach, advocacy, and volunteer opportunities. Holly suggested trying to find a way to engage young parents. Jacki suggested contacting the Young Professionals Network to find people. Angela agreed. She and Kathy will be working through the list of items that need to happen to get the group going, but they already have an excellent volunteer lined-up.

Information Sharing:

Angela reported that they did not receive the Census Equity Fund grant.

The 2020 State Library Certification documents were sent to the State Library and accepted. Angela reported that the Library is once again certified, making us eligible for the Per Capita Aid dollars.

Closed Session:

None needed.

Announcements:

The Board was pleased that Mobile Library efforts are now up and running. Many commented that they see it around town.

Adjournment:

With no further business, Eudell Watts III adjourned the meeting at 5:50pm.