

Rock Island Public Library
Board of Trustees Meeting
July 18 2017

The Board of Trustees of the Rock Island Public Library met at 5:00 p.m. at the Rock Island Public Library, 2nd Floor, Director's Office, with Karen Phillips, President, presiding.

Present: Mary Brodd, Kevin Koski, Eudell Watts III, Pat Mahar, Virgil Mayberry, Jacki Nelson, and Nancy Coin

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office/Facilities; Lisa Lockheart, PR Liaison; Kathy Lelonek, Foundation Director

Absent: Elizabeth Russell

Call to Order: Karen Phillips called the meeting to order.

Public Comment: None

The Board reviewed the June 20, 2017 minutes. There were no corrections. Karen Phillips advised the minutes stand approved as written. All were in favor.

Board Education: Per Capita Aid FY18 Requirements/IL Standards Requirement were discussed and satisfied by the Board

Correspondence: Correspondence was presented to the Board.

The Board reviewed and discussed bills from June in the amount of \$76,008.52.

Nancy Coin made the motion to approve June bills as presented. Mary Brodd seconded. Motion carried on a recorded vote.

CY17 Quarterly & CY16 audited Financial Reports were presented and discussed by the Board.

Collections Services Reports were presented and discussed by the Board.

Building and Grounds:

Committee met July 11, 2017.

Motion whether or not to award bid to Tri City Electric Co. in the amount of \$38,495.00 for Downtown Library electrical and lighting rotunda renovation, if time is of the essence with SwitchYard. This would be pending staffs' inquiry as to timeframe of tenant occupancy. If time is not of the essence, the Board would look at re-bidding the project, throwing it out and proceed to wait and avoid doing work that is not necessary.

Eudell Watts III made the motion to approve as presented. Mary Brodd seconded. After lengthy discussion, motion was defeated on a recorded vote, 1 AYES 5 NAYS.

For purposes of restating the motion whether or not to award bid to Tri City Electric Co. in the amount of \$38,495.00 for Downtown Library electrical and lighting rotunda renovation, pending final draft of Makerspace Partnership Contractual Terms and Tenancy.

Eudell Watts III made the motion to approve as presented. Kevin Koski seconded. Motion carried on a recorded vote.

Recycling Management Discussion – The Board discussed moving and reorganizing recycling management for our locations. Item will be added to unfinished business.

Motion whether or not to proceed with Request for Proposals for RIPL Security Alarm and Monitoring System services.

Pat Mahar made the motion to approve proceed as presented. Mary Brodd seconded. Discussion ensued.

Eudell Watts III called to question. Mary Brodd seconded. All were in favor.

Initial motion carried on a recorded vote.

Personnel and Policy: Nothing to Report.

Planning and Community Relations: Nothing to Report.

Art Committee: Nothing to Report.

Foundation: The Board was provided with updates on the private philanthropic campaign study with a presentation by Kathy Lelonek. A grant application was submitted to the The Quad City Contributors Council. The next meeting of the Foundation board will be August 10, 2017.

Administrator's Report:

Department Updates – Angela Campbell provided the Board with the latest department updates and statistics. Print circulation is insane – increased 19% - showing home library usage.

Milan Blackhawk – Will meet July 27, 2017 to approve budget; the public hearing will be August 24, 2017.

Unfinished Business:

Makerspace Partnership Opportunity – updates: SwitchYard will begin having weekly meetings in the Rotunda this week.

Cynthia Lukasik book & plaque – Tabled for August meeting as Mrs. Lukasik is reviewing her selection.

Oath of Office for Newly/Reappointed Board Members (term through 2020) – Addressed previously. Item will go under unfinished business for the August meeting.

County Tax/City Libraries – updates: The Director met with the City Finance Director to collect more information. There will be more follow up as Finance Director is reviewing library law. Item will go under unfinished business for the August meeting.

30/31 branch – updates: Item will go under unfinished business for the August meeting.

RIMSD Partnership Opportunity – updates: The Director met with co-counsel of the City Attorney who should have a draft of the initial agreement in four weeks, then a draft agreement to RIMSD in six weeks. Target go live is July 2018.

Library Strategic Planning for CY18 – updates: Item will go under unfinished business for the August meeting.

Standing Committee Assignments – updates: Item will go under unfinished business for the August meeting.

New Business:

Budget Review – Budget Review - CY18 budget for submission – updates: Item will go under unfinished business for the August meeting.

Motion whether or not to approve architectural drawings contract.

Kevin Koski made the motion to approve contract in the amount of \$9,800.00. Jacki Nelson seconded. Motion was approved on a recorded vote, 6 AYES 1 ABSTENTION.

Motion whether or not to approve closing of Main Library for cart races September 2, 2017.

Pat Mahar made the motion to approve as presented. Mary Brodd seconded. All were in favor.

Information Sharing:

Contact Information – updates: were presented to the Board.

Master Agenda – updates: were presented to the Board.

Policy Checklist – updates: were presented to the Board.

Board adjourned at 6:27 p.m.

The next regular meeting of the Rock Island Library Board of Trustees will be August 15, 2017, at 5:00 p.m.

Respectfully Submitted,

Kellie Kerns

Director - Business Office & Facilities