

Rock Island Public Library
Board of Trustees Meeting
October 17 2017

The Board of Trustees of the Rock Island Public Library met at 5:00 p.m. at the Rock Island Public Library, 2nd Floor, Director's Office, with Karen Phillips, President, presiding.

Present: Mary Brodd, Kevin Koski, Elizabeth Russell, Eudell Watts III, Virgil Mayberry, Jacki Nelson, Pat Mahar and Nancy Coin

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office/Facilities; Lisa Lockheart, PR Liaison; Kathy Lelonek, RIPL Foundation Director

Absent: None

Call to Order: Karen Phillips called the meeting to order.

Public Comment: Jacob Smith (sign in sheet attached). Request for Board to approve replacing car stereo as Mr. Smith claims it was damaged from Library CD.

Karen Phillips moved to have related agenda item in New Business addressed.

Eudell Watts III made the motion to approve waiving all fines and fees associated on Mr. Smith's record in regard to the CD. Virgil Mayberry seconded. Motion failed – 4 AYES, 4 NAYS, 1 Tie NAY.

Elizabeth Russell made the motion to approve waiving all fines and fees associated on Mr. Smith's record in regard to the CD; Mr. Smith will pay the replacement cost fee for the CD. Jacki Nelson seconded. Motion past on a recorded vote – 7AYES, 1 NAYS.

Action Item: Library Circulation Manager will follow-up with Mr. Smith and settle the matter.

The Board reviewed the September 19, 2017 minutes. There were no corrections. Karen Phillips advised the minutes stand approved as written. All were in favor.

Board Education: None

Correspondence: Correspondence was presented to the Board.

The Board reviewed and discussed bills from September in the amount of \$49,668.35.

Kevin Koski made the motion to approve September bills as presented. Mary Brodd seconded. Motion carried on a recorded vote.

Quarterly Financial Reports were presented to the Board.

Building and Grounds:

The Board Committee met October 16, 2017.

Nancy Coin made the motion to approve Security Monitoring Services bid to Global Security Services in the amount of \$23,292.72, pending the availability of funds. Pat Mahar seconded. Motion carried on a recorded vote.

The Board was presented with Recycling Management (Downtown) updates and recommended option. This option will be placed as a voting item on next month's agenda.

The Board was presented with Rotunda Renovation project updates.

Personnel and Policy:

Kevin Koski made the motion to approve Security Camera Policy as presented. Mary Brodd seconded. All were in favor.

Kevin Koski made the motion to approve Lost & Abandoned Property Policy as presented. Elizabeth Russell seconded. All were in favor.

Planning and Community Relations: Coffee & Conversation events were presented to the Board.

Art Committee: The Koen exhibit updates were presented to the Board.

Foundation: The Board was provided with updates on the private philanthropic campaign by Kathy Lelonek. The Foundation met September 26, 2017 to discuss reasonable gifts to the Library's long range plan.

Administrator's Report:

Department Updates – Angela Campbell provided the Board with the latest department updates and statistics.

Milan Blackhawk – Will meet November 16 2017 to approve the annual financial report and next year's business.

Unfinished Business:

Cynthia Lukasik book & plaque – Waiting for book selection.

County Tax/City Libraries – updates: Draft letter to RICO was presented to Board for review. This will be submitted and administration will continue to gather information.

30/31 branch – updates: The Board was presented with building issue updates and recommended option. This option will be placed as a voting item on next month's agenda.

RIMSD Partnership Opportunity – updates: Intergovernmental Agreement continues to be under review.

Library Strategic Planning for CY18 – updates: Continuing to gather information.

Standing Committee Assignments – Were assigned by Board members.

Motion whether or not to approve Tri-City Jewish Center right of refusal agreement – other party is requesting a binding agreement. This item will be addressed at a later date as more information will need to be gathered.

OMA Training Certificate Verification Results – certificate completion reminders were discussed.

New Business:

Appoint Nominating Officers – 2018 Slate of Officers and Committee Chair were assigned.

State Per Capita Aid Reports submission – updates: Continuing to gather information.

Information Sharing - The following was presented to the Board:

PUG Day Conference

Watts Trivia Night – October 27 2017

Frieze Lectures

Standing Committees – updates

Spring Forward Results

Announcements:

Karen Phillips advised when Board meets in November, all are invited a bit early to have treats. Also, at this meeting the Board will need to discuss their individual pledges to the long range plan.

Angela Campbell, Mary Brodd, and Nancy Coin will be meeting with City Manager, Asst. City Manager, and City Finance Director to discuss the overall CY18 budget. This will occur October 24, 2017, at 2:30 p.m. in the CED Conference Room.

Closed Session: None

Board adjourned at 6:34 p.m.

The next regular meeting of the Rock Island Library Board of Trustees will be November 21, 2017, at 5:00 p.m.

Respectfully Submitted,

Kellie Kerns

Director - Business Office & Facilities